

CALL TO ORDER	The meeting was called to order at 5:36pm by Mary Mae Kilpatrick, Vice President.
PRESENT	Mary Mae Kilpatrick, Vice President Jean Turner, Secretary Robert Sharp, Treasurer Kevin S. Flanigan MD, MBA, Chief Executive Officer Kelli Huntsinger, Chief Operating Officer John Tremble, Chief Financial Officer Tracy Aspel RN, Chief Nursing Officer Allison Robinson MD, Chief of Staff Sandy Blumberg, Executive Assistant
ABSENT	M.C. Hubbard, President Peter Tracy, Member at Large Evelyn Campos Diaz, Chief Human Resources Officer
OPPORTUNITY FOR PUBLIC COMMENT	Ms. Kilpatrick announced at this time person in the audience may speak on any items not on the agenda for this meeting on any matter within the jurisdiction of the District Board, and speakers will be limited to a maximum of three minutes each. No comments were heard.
STRATEGIC PLAN UPDATE, QUALITY AND PERFORMANCE COMMITTEE	Chief Executive Officer Kevin S. Flanigan MD, MBA introduced the Quality and Performance Improvement Committee, which provided a report on quality and performance improvement projects relating to the District's Strategic Plan. The group reported on metrics regarding staff education, infection control, and on efforts to establish a culture of safety at Northern Inyo Healthcare District (NIHD). The Committee's report also included statistics on the flu vaccination rate among NIHD staff, and on safety improvements recently implemented within the District.
APPROVAL OF MOU WITH AFSCME (NURSE'S UNION)	Doctor Flanigan called attention to a proposed Memorandum of Understanding (MOU) between NIHD and the American Federation of State, County, and Municipal Employees (AFSCME) and to Board Resolution 18-05 relating to that agreement. He provided an overview of significant differences between the proposed and the prior MOUs, and also commended both sides involved in the negotiation process on a job well done. He additionally noted that the term of the new agreement will be one year. It was moved by Jean Turner, seconded by Robert Sharp, and unanimously passed to approve the MOU between NIHD and AFSCME, and District Board Resolution 18-05 as presented.
RECEIPT OF ANNUAL AUDIT (TABLED)	Doctor Flanigan reported that due to the fact that Wipfli LLP has yet to finalize the District's audit report for the 2017/2018 fiscal year, that agenda item will be tabled to the November regular meeting of the District Board. It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve tabling approval of the NIHD Annual

Audit for the 2017/2018 fiscal year to the November 2018 meeting of the District Board.

MAINTENANCE  
DEPARTMENT POLICY  
AND PROCEDURE  
APPROVALS

Doctor Flanigan called attention to approval of the following District-wide Maintenance Department Policies and Procedures:

1. *Fire Safety – Fire Hazards during Surgical Procedures*
2. *Fire Safety – Compliance with NFPA 99-20121 Chapter 15*
3. *Managing Risks – Library of EOC Information*

It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve all three Maintenance Department Policies and Procedures as presented.

DETERMINATION OF  
NOVEMBER AND  
DECEMBER 2018  
BOARD MEETING  
DATES

Following brief discussion of the best dates for the November and December 2018 Board of Directors regular meetings, it was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve November 14, 2018 and December 19, 2018 to be the dates for the next two regular meetings of the District Board.

QUARTERLY MEDICAL  
STAFF PILLARS OF  
EXCELLENCE

Doctor Flanigan called attention to the quarterly Medical Staff Pillars of Excellence report for July through September 2018, which reflects a high level of performance regarding provider credentialing and privileging, and processing of Medical Staff applications.

COMBINE JANUARY  
2019 ACHD MEETING  
WITH BOARD  
EDUCATION

Doctor Flanigan requested the opinion of the Board of Directors regarding the possibility of combining the January 2019 Association of California Healthcare Districts (ACHD's) leadership meeting with a Board education opportunity immediately following. Following brief discussion it was determined that the Board is interested in pursuing that possibility further, and that potential dates for Board education will be discussed at the December regular meeting.

POSSIBLE  
DEVELOPMENT OF  
POLICY REGARDING  
COMMUNICATIONS  
SENT TO MULTIPLE  
BOARD MEMBERS

Doctor Flanigan opened discussion on the possibly of developing a Board Policy regarding how to handle communications sent to multiple members of the District Board. It was determined that this question will be posed to District Legal Counsel during the Board education session that will take place in January of 2019.

APPROVAL OF  
PHARMACY  
RELOCATION PROJECT  
AGREEMENT

Doctor Flanigan called attention to a proposed agreement with Pings and Associates architects (the successful candidate from a District RFP process) for the NIHD Pharmacy relocation project. It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve the agreement with Pings and Associates architects as presented.

ATHENA  
IMPLEMENTATION  
UPDATE

Director of NIHD Information Technology Services Robin Cassidy provided an update on the District Health Information System implementation, which has gone as smoothly as possible thanks to extensive planning and teamwork on the part of NIHD staff.

- CONSENT AGENDA Ms. Kilpatrick called attention to the Consent Agenda for this meeting, which contained the following items:
- Approval of minutes of the September 19, 2018 regular meeting
  - 2013 CMS Survey Validation Monitoring, October 2018
  - Financial and Statistical reports for August 2018
  - Policy and Procedure annual approvals
- It was moved by Ms. Turner, seconded by Mr. Sharp, and unanimously passed to approve all four Consent Agenda items with a correction being made to the minutes of the September 19 2018 regular meeting.
- CHIEF OF STAFF REPORT Chief of Staff Allison Robinson MD reported following careful review, consideration, and approval by the appropriate Committees the Medical Executive Committee recommends approval of the Medical Staff resignation of David Huddleston MD, effective September 6, 2018. It was moved by Ms. Turner, seconded by Mr. Sharp, and unanimously passed to approve the Medical Staff resignation of David Huddleston MD as requested.
- BOARD MEMBER REPORTS Ms. Kilpatrick asked if any members of the Board of Directors wished to comment on any items of interest. Director Turner praised the District's recent breast cancer wellness presentation, which she felt was very well done. Director Kilpatrick also praised those involved in the NIHD and AFSCME MOU process on a job well done. On behalf of Director Hubbard, Doctor Flanigan reported that the Eastern Sierra Cancer Alliance annual fundraising walk will take place this weekend. No other comments were heard.
- ADJOURNMENT TO CLOSED SESSION At 6:51pm Ms. Kilpatrick announced the meeting would adjourn to Closed Session to allow the Board of Directors to:
- A. Confer with Legal Counsel regarding threatened litigation, 1 matter pending (*pursuant to Government Code Section 54956.9(d)(2)*).
  - B. For discussion of a real estate negotiation regarding price, 376 West Yaney Street, Bishop, California, agency negotiators Kevin S. Flanigan MD, MBA and the Ruland Trust (*pursuant to Government Code Section 54956.8*).
- RETURN TO OPEN SESSION AND REPORT OF ACTION TAKEN At 7:08pm the meeting returned to open session. Ms. Kilpatrick reported that the Board took no reportable action.
- ADJOURNMENT The meeting was adjourned at 7:11pm.

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Mary Mae Kilpatrick, Vice President

Attest: \_\_\_\_\_  
Jean Turner, Secretary